

OmPrompt ERP Migration

Migrating ERP systems can come with a variety of problems, how you integrate with OmPrompt should not have to be one of them. At OmPrompt we have helped customers through this transition time and time again, and as such know the problems that can occur and more importantly, how to avoid them, we have outlined below our guide to a successful ERP Migration project.

Some of the key considerations to improve your chance at success for this migration include:

- **Inform OmPrompt as early as possible** – the last thing you need when migrating to a new system is the worry that the old one may be switched off at any moment. By letting OmPrompt know as early as possible you increase the chances of a smooth transition.
- **Consider your project team** – by having a team of subject matter experts internally that you can call upon or will be responsible for the delivery of the project you ensure that you have people that are accountable and capable to deliver this in the time period given.
- **Have an end goal in mind** – is this a simple swap out, or are you looking to further improve upon your current processes? What does good look like for this new ERP system?

We have outlined further information that will help you have the best possible chance to make the most of this project and to make it a success

Project Delivery

While a migration project can be as simple as switching out one system for another it should also be an opportunity to review and improve on how you handle the O2C or P2P process. As such may want to ask yourselves internally:

- Are there particular trading partners behaviours' that you would like to change, such as moving digitally immature customers to an ecommerce platform such as OmPrompt's SelfServe Portal?
- Do you want to receive additional data points, remove the receipt of certain data points of change which segments you are capturing from a document?
- Do you want to start automating other O2C or P2P documents through OmPrompt as well?

- Can we tidy up or make our Master Data format more concise and easier to understand?

Changes in Data

When migrating ERPs there will likely be a change in the data structure and possibly how the ERP integrates with OmPrompt. As the OmPrompt system is flexible and can work with a variety of ERP and middleware software we can help you meet this demand by being compatible with all commonly used file formats and protocols, considerations will need to be taken in the following areas:

- **Master Data Format:** Will your new Master Data have the same format as the old one, will the data follow the same naming conventions or format? Will there be new information to add or historic ones that can be removed?
- **Connection Methods:** Will you be using the same method as before? You may be upgrading your ERP to one that can work with more sophisticated connection methods such as API or AS2 rather than an SFTP connection.
- **Outbound Files:** Will the file formats remain the same as before? Is this a chance to standardise how all your outbounds are generated and presented to the new ERP? Is the current file format compatible with the new ERP?

Assembling your Project Team

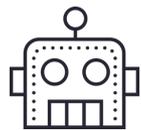
When migrating ERPs you may decide that the new ERP should be a like for like of the old one, meaning that the project itself will be very small and well defined. However, if changes need to be made then this will be a larger project with greater complexity.

Regardless of complexity, we would always recommend that you consider having a project team that consists of the below roles:

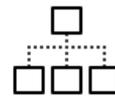
Simple Projects:



Current ERP
System Admin



IT Manager



New ERP
System Admin

For more complex projects, we would recommend adding the following roles:



Customer Support
Manager



Supply Chain
Innovation Manager